

PUBLIC SERVICE COMMISSION

Ministry of Finance, Planning and Economic Development

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT OF GRADE III OF THE SRI LANKA INLAND REVENUE SERVICE 2024

APPLICATIONS are called online from the qualified citizens of Sri Lanka for Open Competitive Examination for the recruitment to the Posts in Grade III of Sri Lanka Inland Revenue Service.

Revenue Service

1. In this notice "Secretary" shall mean the "Secretary to the Ministry in Charge of the subject of Monetary Administration", "Service" shall mean the "Sri Lanka Inland Revenue Service" at the instances not specified in other way.
2. The appointments through this examination shall be made to Grade III of Sri Lanka Inland Revenue Service. Recruitments shall be made upon the results of a Written Examination and a General Interview.

Date of Examination.- Receipt of online application will be opened on Monday, **February, 17, 2025** and closed on 14.03.2025. the examination will be held in the month of May in Colombo by the Commissioner General of Examination. The Secretary reserves the right to postpone or cancel the examination subject to the instructions of Public Service Commission.

3. Number of persons to be appointed is 100. The effective date of appointment shall be determined on the orders of the Public Service Commission.
4. Officers who are currently in the Public/ Provincial Public Service should provide his Head of the Institution with a copy of the application to be attached to the personal file of the officer. A copy of the application attested by the Head of the Institution and an employment verification letters should be submitted at the time interview.

5. Conditions of Service:

- 5.1 Selected candidate shall be appointed to the Grade III of the Service on the general conditions governing appointments in the Public Service and on the terms and conditions set out in the minute of Sri Lanka Inland revenue Service published in the Extraordinary *Gazette* of the Democratic Socialist Republic of Sri Lanka No. 1804/50 of 05.04.2013, and subject to any amendments made or to be hereafter to the service minute, provisions of the Establishment Code and Financial Regulations and Public Service Commission's Procedural Rules published in the *Gazette Extraordinary* No. 2310/29 dated 14.12.2022.

- 5.2 This post is permanent and pensionable. You are subjected to the policy decisions taken by the Government in the future regarding the pension scheme you are entitled to. Further, you shall contribute to the Widows' & Orphans Pension Fund/ Widowers' & Orphans' Pension Fund. You shall pay contributions to this fund as declared by the Government from time to time.
- 5.3 This appointment is subjected to probation period of 3 years. As mentioned in the Service Minute, the 1st Efficiency Bar Examination shall be passed within 03 years from the date of recruitment to the Grade III of Sri Lanka Inland Revenue Service.
- 5.4 Prescribed Official Language Proficiency shall be obtained within 03 years of joining the service in terms of the Public Administration Circular No. 18/2020 and consequent circulars.
6. **The Salary Scale.-** As per the Schedule 1 of the Public Administration Circular No. 03/2016 dated 25.02.2016 monthly salary scale entitled to this post is Rs. 47,615-10x1,335-8x1,630-17x2,170-110,895/- (SL-01-2016). The payment of salary to you shall be made as per the Schedule II of the above circular.

7. Qualifications for Recruitment :

- (a) (i) Shall be a citizen of Sri Lanka.
(ii) Shall have an excellent moral character,
(iii) Shall be physically and mentally fit to discharge the official duties of this post any part of the country,
(iv) No person ordained in any religious sect shall be permitted to sit for the Examination.
(v) No person is allowed to sit the Open Competitive Examination for more than Two (2) sittings. (Number of sittings at the examinations to recruit Grade II/II of Sri Lanka Revenue Service are not considered under previous service minutes).
(vi) Requisite qualifications for this examination shall have been completed in every aspect by on or before the application closing date.

(b) *Educational Qualifications :*

- (i) Shall have possessed a degree with first class or second class from a university recognized by the University Grant Commission or an institution recognized by the University Grant Commission as an institution for awarding degrees (Minimum Academic Time should be 3 years)
or ;
(ii) Being Supreme Court Lawyer
or,
(iii) Being a Chartered Accountant.

Note.- Effective date of qualification in i, ii, iii shall be a date on or before the application closing date,

- (c) *Age* - Shall not be less than Twenty-two (22) years of age and not have reached 28 years of age on the application closing date (Therefore the eligibility of age shall be completed if only the birthdate of the candidate falls on or before 14.03.2003 and on or after 14.03.1997 only)

The maximum age limit for the employees of Public and Provincial Service is Thirty five (35) years. (Candidates who are currently in the Public Service should have not been subjected to a disciplinary punishment in terms of the Public Service Commission Circular No. 01/2020)

- (d) If candidates with special needs appear for this examination, it is mandatorily set out in the application.

8. Method of Recruitment :-

8.1 *Written Examination :*

A written examination of three (03) question papers including the following subjects shall be held.

Subjects and the minimum marks that shall be obtained for each subject are as follows :

<i>Subject</i>	<i>Marks</i>	<i>Minimum marks that shall be obtained for a pass</i>
1. Comprehension	100	40
2. General Intelligence	100	40
3. General Knowledge	100	40

8.1.1 *Syllabus of the written examination :*

Subject No. 01 - Comprehension :

Shall comprise of objective type questions to test candidate's skills in comprehension, communication, summarization, interpretation and creation.

(Time 1 hour 30 minutes - Marks 100)

Subject No. 02 - General Intelligence :

Shall comprise of multiple-choice questions to test candidates' skills on reasoning, interpretation, substitutions, finding relationships, translation, problem solving, finding cause & effect relations, predication, information organization, pattern identification and instruction execution.

(Time 1 hour - Marks 100)

Subject No. 03 - General Knowledge

Shall comprise of multiple choice and short answer type questions to examine awareness of Sri Lanka's overall environment, including the geographical, political, economic, social and cultural environment and current affairs of international importance as well as scientific and technological developments.

(Time 1 hour - Marks 100)

8.2 *General Interview :*

- (i) The general interview shall be held to verify whether the candidate has satisfied qualifications for recruitment mentioned in No. 06 above.
- (ii) The General Interview will be held after the issuance of results of the written examination and no marks shall be given here.
- (iii) The general interview board is appointed by the Public Service Commission.
- (iv) Candidates who secure highest marks according to aggregate of marks from all the subjects out of the candidates who secure at least 40% of marks or above for each subject shall become qualified to appear for the general interview. Public Service Commission has determined to call a number of candidates from among the qualified candidates for the interview as per the order of the competency they received from the written examination and according to the precised number to be recruited. At the instances where the number of eligible candidates is not similar to the decided number as above only the qualified candidates shall be called for the general interview.

N.B.- Opportunity given to a candidate for appearing for the interview does not necessarily mean that the candidate has possessed qualifications to be awarded an appointment.

8.3 In recruiting the number expected to be recruited as per the number of vacancies, Appointment shall be made to Grade (III) according to merits, beginning from qualified candidates who have scored highest marks as per the total marks obtained at the written examination.

8.4 When filling vacancies in the order of merit and the candidates, if any point, the number of candidates with equal marks at the written examination exceeds the remainder of vacancies, Public Service Commission may, if the exigencies of Service requires doing so, decide to conduct an additional selection process only for those candidates. The additional selection process will be composed of;

- i. a written examination to assess the ability of the candidates, and
- ii. a competency-based interview

The written examination will be conducted by an institute approve by the public Service Commission. Interview panel will be appointed by the Commission.

For further information about the structure and content of the process, prospective candidates may refer to webpage.

Home → Downloads → Procedure → Special Selection Procedure

on the Official website of the Public Service Commission at www.psc.gov.lk.

9. Medium of the Examination :

- (a) The examination will be held in Sinhala, Tamil and English
- (b) A candidate can appear for the examination in only one language of her/his choice.

Note :

- (i) A candidate must sit all the papers of the examination in one and the same language.
- (ii) A candidate will not be permitted to change the language medium of the examination, indicated in the application.
- (iii) Every candidate shall appear for all three question papers.

10. Conditions of the Examination -

I. Online Examination Application should strictly be filled in English. Once the Department of Examination receives the application submitted online, the candidates will be notified *via* SMS to the mobile phone number used to access the system or *via* email whether the application was accepted/ not accepted by the department as a valid application. Before completing the online application, you should download the instructions sheet prepared for this purpose. The instruction therein should be strictly followed. No alteration done after talking the print out of the application will be considered as a valid modification. Incomplete applications are rejected without any notice.

II. Examination fee is Rs. 1,200/-. Payments should be made only *via* following methods of payments provided by the online system.

Note :

- i. Any Bank Credit card
- ii. Any Bank Debit Card with the Facility of Internet Transactions
- iii. Banking method of Bank of Ceylon
- iv. Any Branch of the Bank of Ceylon

(a) Instruction on making payment through above methods are published under technical instructions relevant to the examination on the web site.

(b) Receipt of payment will be notified *via* an SMS or e-mail. The total of the examination fees should be paid and the applications with payment or lesser or higher amounts shall be rejected. Department of Examination shall not be responsible for any error occurs during the payment of examination fees *via* above methods of payments.

(c) Under no circumstances the examination fee will be refunded or transferred to pay any other examination fee.

III. All candidates who have paid the prescribed examination fees and forwarded their duly perfected applications on or before the specified date will received admission cards to appear the examination by the commissioner General of Examinations for on the presumption that only those who possess such qualifications as indicated in the *Gazette* notification have applied. Admission cards will be issued only through online method and once the admission

cards are issued to the candidates for the examination, a notice thereof will be published and the candidates will also be notified through SMS. Candidates who do not receive their admission cards, should inquire thereof from the Institutional Examinations Organizations Branch of the Department of Examinations, Sri Lanka in the procedure specified in the notice. When inquiring so, the Name of Examination that the candidate applied for, the Full Name of the Candidate, National identity Card Number, and the address should be mentioned accurately. In case an candidate is outside of Colombo, it will be more effective to forward a letter of request along with the above information, indicating a fax number to which the copy of the admission card could be faxed expressly to the fax number indicated in the notice. When inquiring so, it will be advantageous to keep the prited application form in your possession in order to verify any information requested by the Department of Examinations.

- IV. A candidate must sit the examination at the examination hall assigned to him. Every candidate must get his signature attested in advance and hand over the admission card to the supervisor on the first day he presents himself for the examination. A set of rules to be observed by all candidates is published at the beginning of *Gazette*. Candidates are subjected to rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and they are liable to be subjected to punishment imposed by him/ her for breach of these rules.

Note : The issue of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination.

11. *Identity of Candidates* - The candidates shall prove their identity to the satisfaction of the Supervisor for each subject they sit in the examination. Any of the following documents will be accepted for this purpose:

- (a) National Identity Card.
- (b) A valid Passport.
- (c) A valid Sri Lankan Driving License

Furthermore, the candidates should enter the examination hall without covering their faces and ears that their identity can be verified and also not wearing any electronic communication devices. No candidate is allowed to enter in to the examination hall who rejects to confirm their identity in that manner. Further they should in the examination hall from the time they entered in and until they leave the hall after the completion of the examination without covering their face and two ears so as to be identified by the examination authorities.

12. *Results*. - The results sheet prepared as per the merits on the total marks of the candidates qualified according to the Section 8.1 of the *Gazette* notice, shall be forwarded to the public Service commission. All the candidates of the examination shall be informed personally on their marks or the marks shall be published on the www.results.exams.gov.lk website.

13. *Penalty for false information*:- If it is revealed that a candidate does not possess the required qualifications, his/her candidature can be annulled at any stage before, during or after the examination. If it is revealed after the appointment that any of false information has been furnished by a candidate within him/her knowledge or if he/she has willfully suppressed a material fact his/her appointment can be cancelled. If the particulars furnished by a candidate are found to be false or if it is found that he/she has willfully suppressed any material fact, he or she is liable for dismissal from public service.

14. Any matter not provided for in these regulations will be dealt with as determined by the Secretary subject to the instructions given by the Public Service Commission.

15. In case an inconsistency among the matters in Sinhala, Tamil and English notifications, Sinhala notification shall come into force.

On the order of Public Service Commission,

Secretary,
Ministry of Finance, Planning and Economic Development.

On 29th January, 2025,
Ministry of Finance, Planning and Economic Development,
Colombo - 01.